

ORANGE MALE VOICE CHOIR
MEETING OF THE MANAGEMENT COMMITTEE
18 June 2019 – Gladstone Hotel

MINUTES

1 ATTENDANCE

D. Harvey (Chair), M. Collett, P. Derrig, D. Kennedy, S. May, B. Patterson, R. Rochelli, J. Spencer, B. Stanford, D. Woodside (Minutes)

2 APOLOGIES

Nil

3 MINUTES OF PREVIOUS MEETING

Motion: That the Management Committee approves the minutes of the May 14, 2019 meeting as a true record.

Moved: BS Seconded: BP Carried

4 BUSINESS ARISING FROM THE MINUTES

4.1 Jarman/Bogle

Report (DH). Concerts are scheduled for 8/11 (Bloomfield) and 9/11 (Orange Civic Theatre). Both venues are booked. Peter Meers will compere both concerts. Either KF or DW will interview Eric Bogle during the 8/11 Bloomfield concert. A budget has been prepared for each event. Tickets for the Sat. concert will go on sale from 1/10 for \$60 each. BP is co-ordinating the music program for both concerts and is hopeful that Paul Jarman's arrangements will be delivered to us to allow making a start on them on return from the winter recess. Marty Parks and Marianne Sladek will take control of sound and stage management for Bloomfield and Marianne will be approached to stage manage the Civic Theatre concert. Barry intends using a similar stage set-up as for our April concert at Bloomfield, with the addition of a small platform stage in front of risers for EB and band. Publicity will run from 1/9. BP would like to have a large OMVC banner and BS has undertaken to make enquiries about Summer Street banners with OCC. No decision was made following a discussion of new aluminium risers. Paul J will be billeted by either Rob & Joy Westcott or by Peter & Wendy Reid. EB and band members are booked into Templar's Mill.

4.2 D. Driscoll. Resignation

DH clarified for the meeting that under the Act committee members are elected even when a ballot has not been held for their election i.e. they are elected unopposed.

DH took temporary leave of the meeting and DK took the chair.

DK briefed the meeting on an executive meeting held on Fri. 31/5 following receipt of DD's letter of resignation. A discussion followed. The meeting agreed that it had sufficient information from submissions received from members to act on the resignation.

Motion: That the meeting accept D. Driscoll's resignation as contained in his letter received by email 30/5.

Moved: PD Seconded: BS Carried

Motion: That a full refund of fees (\$150) be made to D. Driscoll.

Moved: DK Seconded: DW Carried

Action: DW, DK to compose letter to DD. JS to draw cheque in refund of fees for inclusion with letter.

4.3 Sponsorships

DW suggested possible targets could include: Real estate agencies, IGA, Wineries/brewers/cider makers, John Davis, Tony Leahy, Ron Finemore. Hotels (e.g. Parkview). Other possibilities might be ORC, Landers, Penhalls as ongoing.

RR suggested we might conclude our concert Mon. 24/6 with an appropriate announcement. DH intends making direct, personal approaches. SM reminded the meeting that packages have already been approved as a sponsorship mechanism. DK commented that we should limit the number of sponsorships we finally establish. SM advised that Kennard's Hire can be expected continue donations to events on a single event basis (at least through to Bogle event).

Action: DH, PD, SM will prepare a list of businesses for initial approaches and initiate contact.

4.4 Uniform Logo

Report on sew-on embroidered logo cost (JS)

No action yet. Carried forward.

4.5 P&P Manual Update

Report DK, DW

Proposed updates have been drafted as have grievance procedures. WWC update also required.

Action: DK, DW to complete drafts and circulate to committee.

4.6 Website/Social Media

Report (DK)

The working party have been disappointed with KK's final presentation – considerable work remains incomplete. A final invoice is awaited. A meeting of the working party this week has developed designs and themes and the group will maintain its work for a launch of the new website after the winter recess if possible. The group are confident that the host, Wix, will provide us with greater efficiencies, control and flexibility. A new member password will be set. BP suggested that sound clips for each song include a track with all parts to allow practice of a part against all others.

Motion: That a final letter of thanks be sent to Stefan Evans for his wonderful support, guidance and assistance over many years.

Moved: DH Seconded: SM Carried

Action: DW to compose and send letter of thanks to S. Evans.

DH thanked David Kennedy, Stephen May and Mike Collett for the valuable work undertaken by them and their ongoing dedication to the task of readying the website and social media. Carried by acclamation.

4.7 FOOD Week concert evaluation

Evaluation. The Sub-committee's evaluation is attached.

The meeting agreed with the recommendation to replicate the concert in 2020.

Motion: That new aluminium stands be investigated and a recommendation for purchase be made.

Moved: DH Seconded: SM Carried.

Action: A sub-committee of RR, BS and BP to follow up and make a recommendation.

4.8 NZ Tour 2020

Decision. Merits of the proposed tour were discussed. Meeting felt that we do not have the numbers to proceed. DW advised that we have only 18 firm commitments.

Motion: That the proposed 2020 tour to New Zealand be abandoned.

Moved: JS Seconded: SM Carried

Action: DW to email all MDs previously contacted by BP advising our decision.

Motion: That an alternative, more modest tour be investigated for the future.

Moved: DH Seconded: MC Carried

Action: Sub-committee consisting of RR, BS, JS, DH, BP investigate possibilities and make recommendations.

4.9 Return of Jackets

Non-members Baker, Maloney, Roberts, Schmich, Prestige

Action: DH and RR will visit each of the above seeking return of jackets to the Choir wardrobe.

4.10 Associate Members

“Friends of OMVC” proposal. This will be re-visited now that the NZ tour is abandoned.

4.11 Appoint Section Leaders, Music Monitors

Music Monitors: T1 D.Woodside, T2 Chris Mills, Barit. Rod Davis, Bass Mike Collett
Section Leaders: Tenors: Jeff Rogers, Baritones: David Kennedy, Bases: Don Harvey

Action: BP and DH to meet with all of the above after winter recess so that roles and responsibilities are fully understood. DH to advise choir of appointments at 5/8 rehearsal.

4.12 Audition Criteria

BP has developed the following process. 1. Prospective members are met and introduced to BP & President. 2. BP pre-auditions and assigns to a section. 3. Section Leader assigns a rehearsal buddy. 4. Candidate given two items by BP to practise for audition. 5. Continues to attend rehearsals. 5. Auditioned after three weeks.

Action: BP to email audition criteria to committee.

It was agreed that maintaining a “Community Choir” would be a retrograde step.

4.13 Payments

Plowman. Doug prefers to donate his services than to receive payment for rehearsals.
Nicholls. To be paid for two funerals and a half rehearsal.

Action: Treasurer to attend to payment of Debbie Nicholls.

4.14 Trivia Night

DW reported on plans devised with J. Mealings. Committee agreed the event would be best left till 2020 given our imminent commitments.

4.15 Name Badges

We now have required information from the badge audit. Further action will be deferred until a definite appointment has been made to the position.

Action: DH to follow up appointment. (See 12.3)

4.16 Grievance Procedures (DW, DK)

DK has completed a draft.

5 CORRESPONDENCE

See Attachment 3.

P. Reid's concerns raised in his email were discussed.

Action: DH will discuss the issue with TF and JH on Mon. 24/6.

Help is on its Way project.

Action: DW to indicate OMVC interest in considering the song for OMVC performance.

6 TREASURER'S REPORT

Motion: That the Treasurer's report be accepted and the accounts for payment be approved.

Moved: JS

Seconded: PD

Carried

Action: JS to furnish August meeting with a final figure for the Bloomfield concert.

7 MUSIC DIRECTOR'S REPORT

BP advised that Tracey Callinan (Arts Out West) has invited our participation again in the choral event held last year in Blayney. Tracey will advise alternative dates.

8 REVIEW OF RECENT PERFORMANCES

BP was pleased with the performance of a small choir in the Cowra Eisteddfod.

9 UPCOMING PERFORMANCES

CD Concert ORC Mon. 24/6

10 CALENDARS

10.1 Perpetual Calendar

No entries for June

11 MEMBERSHIPS. Status of potential members.

David Bell (Baritone?) is to be re-auditioned. Furnish with application.

Helmut Berndt. Needs to be followed up (Section Leader Bass).

David Cuming is to be re-auditioned.

John Mills is to be re-auditioned.

Julian May. Emailed indicating he is already committed elsewhere. Thanked us for our interest.

Hamish Pankhurst (Baritone). Successful audition. Furnish with application.

Action: BP and relevant Section Leaders to maintain communication with each of the above and expedite action on their behalf.

12 OTHER BUSINESS

12.1 Help is on its Way project. (see Correspondence Inward)

12.2 Rehearsal Attendance and Performance Numbers.

DW noted a gap between our choral aspirations (Constitution) and current commitment to rehearsals and concert performances (notably away concerts). Suggested our current demographic demands a more flexible or creative approach to rehearsals/concerts to meet and maintain choral standard.

Action: Top agenda priority for next meeting in August.

12.3 Badges

Meeting determined that the cost of all badges will be met in future by the Choir as a matter of policy.

A new supply of blanks was approved for purchase.

Action: DH to advise KF (or substitute) purchase approved.. DW/DK to include meeting badge Costs in P&P Manual.

13 LATE BUSINESS

CD concert 24/6. Tea/coffee/biscuits (DK) and 20 litre urn (JS) to be followed up.

Action: DW to email members with full details.

14 NEXT MEETING

Gladstone Hotel, 13th August, 2019, 5.30 pm

Meeting closed at 7.32 pm.

ATTACHMENT 1

ONGOING ACTION ITEMS

Updated 20 June, 2019

Who	Action	Outcome/ Comment
BP Rocky Rochelli	Looking at cost of high quality recording sound gear for Choir.	Ongoing
SM, DK, MC	Website/Social Media. Aug. launch.	
DK, DW	P&P Manual update	Ongoing
JS	FOOD Week concert 13 April 2019. Final net profit for August meeting	
	CD Recording. Finalise product for sale.	Ongoing
DH, RR	Unreturned jackets. DH & RR to make personal visits	Ongoing
DH, PD, SM	Sponsorships. Identify potential sponsors & approach	Ongoing
Sub-c'tee	Bogle/Jarman concert 2019. Budget, tasks etc.	Ongoing
BP, DK	Section Leaders & Music Monitors. Appoint, arrange Aug. meeting with them. Inform choir.	August
DW, RR	Archives. Digitise audiocassettes and vinyl recordings	Ongoing
ALL	Friends of OMVC. Investigate and establish to replace former "Associate Members"	
BS, JS, RR, BP	Identify 2020 tour possibilities	
DH, DW	OCC Grant application	Submit after June
BP	Audition criteria	

JS	Embroidered logo. Follow up cost of a sew on logo for a casual shirt	
BP	Complete auditions prospective members	
RR, BP, BS	Investigate new aluminium risers	
DH	Badges. Appoint co-ordinator. Action items from badge audit	

2019 Calendar

20 June, 2019

Aug		Orange Eisteddfod
Sept	Sun. 29 th	Alwyn Benefit Concert, ORC, 2.00 pm
Nov	8-10	Eric Bogle Tribute Concerts with Paul Jarman, Orange
Nov	Thurs. 14 th	North Orange Rotary Dinner, 7.30 pm, Orange Ex-Services Club
2020		Possible concerts at Millthorpe (Tonic Function Room), Newcastle (Waratah MVC), Temora. T.B.C.
	May	Forbes (for Uniting Church) in Town Hall. OMVC to determine date

Correspondence

Updated 20 June, 2019

Inward

- Email (20/5) P. Reid re. Performance Choir
- Response from D. Driscoll (email 21/5) to May meeting decisions. No response to letter from Management Committee (see Outward Correspondence below)
- Email 29/5 from MCAA advising Queensland Music Festival's *Help is on its Way* project
- Email 30/5 from D. Driscoll advising resignation

Outward

- Letter (16/5) in response to D. Driscoll re. his email to Management Committee (May meeting)
- Email (15/5) to Emily George (FOOD Week) declining offer of list of attendees 2019
- Email (31/5) to D. Driscoll advising receipt of his resignation email and inclusion In June meeting agenda
- Email to Kidsafe from President DH